



JUNIOR LEAGUE OF ALBANY

Open Board positions for the 2020-2021 League Year:

- **Secretary - 2 year term**
 - The Secretary is responsible for the keeping of all minutes of all meetings of the Members and of the Board (GMM meetings and board meetings).
 - The Secretary is in general charge of the records of the League, other than financial records, and shall perform such other duties as may be assigned by the Board of Directors.
 - The Secretary does not have other active members to oversee.
- **VP of Communications - 2 year term**
 - The Communications Council manages all aspects of the League's communications, both external and internal.
 - The VP typically has active members assigned to the Council who write and submit press releases, manage the league's external social media platforms, and write and distribute internal league communications (monthly messages, etc.) and manage the league's internal social media platforms.
- **VP of Fund Development - 2 year term**
 - The Fund Development Council manages the League's fundraising activities.
 - The VP typically has active members assigned to the Council who plan, promote, and execute the annual Touch-a-Truck event, and another fundraising event.
- **VP of Nominating - 1 year term**
 - The Nominating Council selects candidates for open positions on the Board of Directors and manages member committee placements.
 - The VP of the Nominating typically has three active members assigned to the Council who select the slate of candidates for open positions on the Board of Directors, manage member committee placements, and support the selection process of member participation at AJLI Conferences and Trainings.